


MEMORANDUM

To: Faculty, Staff, and Students, University of Toronto Scarborough
From: Professor William A. Gough, Vice-Principal Academic & Dean 
Date: 27 January 2022
Re: **Advisory Committee and Call for Nominations - Vice-Dean Graduate & Postdoctoral Studies, University of Toronto Scarborough**
Note: For distribution broadly

The Vice-Principal Academic & Dean has initiated a search for the Vice-Dean Graduate & Postdoctoral Studies (VDGPS). In accordance with *Section 83 of the [Policy on Appointment of Academic Administrators \(Perron Rules\)](#)*, I have appointed an Advisory Committee with the following composition:

- William A. Gough, Vice-Principal Academic & Dean (Chair), U of T Scarborough
- Lamia Akbar, President, Graduate Students' Association at Scarborough (GSAS), U of T Scarborough
- Ahmed Allahwala, Associate Professor, Teaching Stream, Department of Human Geography, U of T Scarborough
- George Arhonditsis, Chair, Graduate Chair and Professor, Department of Physical & Environmental Sciences, U of T Scarborough
- Suzanne Erb, Chair and Associate Professor, Department of Psychology, U of T Scarborough
- April Franco, Chair, Graduate Chair and Professor, Department of Management, U of T Scarborough
- Roger Mantie, Associate Professor, Department of Arts, Culture & Media, U of T Scarborough
- Nicholas Spence, Assistant Professor, Departments of Health & Society and Sociology, U of T Scarborough
- Shaun Young, Director, Office of the Vice-Principal Research & Innovation, U of T Scarborough
- Rongmin Zhao, Associate Professor, Department of Biological Sciences, U of T Scarborough

For the success of the selection process, the input of faculty, staff and students to the Advisory Committee is crucial. You are invited to submit, in writing, the names of individuals you feel have the attributes we should be looking for in this position. Please briefly indicate the reasons for your nominations. Your submissions will be held in confidence and made known only to committee members. These should be sent to the attention of Fefe Wong, Manager Academic HR at academichr.utsc@utoronto.ca no later than **3 February 2022**.

The VDGPS will address the following key areas of responsibility with an Inclusive Excellence lens:

- Provide leadership and administrative oversight of graduate programs and postdoctoral activities
- Coordinate the development, and regular review, of graduate units and programs
- Provide guidance for graduate student admissions, registration, and support and tracking of their academic progress
- Administer the Postdoctoral Fellowship Programs
- Oversee Teaching Assistant Training Program (TATPs)
- Support Labour Relations: CUPE 3902 Unit 1 and CUPE 3902 Unit 5
- Administer campus-level graduate student and postdoctoral fellow funding and scholarships/awards
- Support the building of a community of graduate students and postdoctoral fellows at U of T Scarborough
- Liaise with the School of Graduate Studies (SGS) on graduate student and postdoctoral fellow matters, including academic integrity
- Mentoring, professional development and other supports for graduate students and post-doctoral fellows in collaboration with Office Vice-Principal Research & Innovation (VPRI)